



ASIAN AMERICAN EXPO. 2025

華人工商大展

南加州
SOUTHERN CALIFORNIA

SHOW DATES: FEB 15th & 16th, 2025
EXPO AGREEMENT



It is agreed between COMSC hereafter the "Organizer" of Asian American Expo hereafter the "Expo" and the "Vendor or Sponsor" as follows:

1. Vendor: We, the undersigned, agrees to lease _____ (booth numbers) event space(s) at the 2025 Expo. The total booth(s) leasing amount is \$ _____ The vendor products are (產品) _____

2. Sponsor: We, the undersigned, agree to have sponsorship at the 2025 Expo. The sponsored items are as follows: _____ The total sponsorship amount is \$ _____.

3. The total amount and payment :
Total \$ _____ Deposit Amount \$ _____ Deposit Checks No. # _____
Check Date is _____ (Please make check payable to : **COMSC**)
The total balance amount is \$: _____ and is due before the date of 10/30/2024
Notice: Organizer has the right to revoke this contract, if any balance is past due.

- 4. Vendor shall provide all the required documents to Organizer 60 days prior to Expo start date.**
 - a. State Board of Equalization :** Verification of a seller's status is required by law.
 - b. Department of Health Services :** Verification of a Department of Health Service status is required by law.
 - c. Insurance :** All vendors are required to provide their own general liability insurance coverage for the Asian American Expo during the event days including the move in and move out period. Vendor is also required to have organizer Chinese Overseas Marketing Service Corporation insured, including their officer, employees and agents.
- 5. All payments are non-refundable and can't be used for future credit on cancellations within 60 days of event start.** Partial refund up to 50% allowed on cancellations 180 days prior and up to 25% after said date.
- 6. Vendors signing this contract also agree to follow all the terms, conditions and regulations including Vendor's Manual and final regulations from Fairplex. Completing this contract does not guarantee a booth space or a sponsorship placement at the event. See reverse side for additional terms and conditions.**

Remarks:

The company name of Vendor or Sponsor :

中文公司名稱 : _____

Address: _____

City: _____ State: _____ Zip : _____

Tel: _____ Fax: _____

Website: _____

E-mail: _____

Vendor or Sponsor Signature :

X _____ Date: _____

Name (Print): _____ Title: _____

Organizer : COMSC

3940 Rosemead Blvd., Rosemead, CA 91770

Tel:626-280-8588 Fax:626-280-0688

<http://www.aaexpo.com>

<http://www.ccyp.com>

Account Executive Signature :

X _____ Date: _____

Name (Print): _____

Asian American Expo

Terms & Conditions

1. Vendors agree to abide to all terms, conditions and show regulations under this signed contract including Vendor's Manual and final regulation from Fairplex.
2. Vendors are strictly prohibited from sub-leasing any booth space or sponsorship placements.
3. Vendors may only sell items or promote goods listed and agreed to in this contract. Any changes to Vendors items or goods must be approved by Organizer.
4. Vendors are solely responsible for the loss or damages of their own goods at Fairplex.
5. Vendors are responsible for the delivery and removal of their own goods. No unloading labor or support staff will be available to assist with transportation of goods. No forklifts, pallet jacks, dollies or any equipment will be available on site from Organizer.
6. Vendors are required to clear out all merchandise / displays on the second show day by midnight (02/16/2025). No moving out is allowed on 02/17/2025. Charge of a moving fee, if any, is to be borne by Vendors.
7. If Parking Passes are issued, they are to be displayed on the front windshield. If Parking Passes are not visible or hidden or tampered or duplicated or transferred, the vehicle will be towed at owner's expense without prior notice.
8. Vehicles improperly parked on venue grounds will be towed at owner's expense without prior notice.
9. The Event badges issued are for identification purposes only and not for admission into the Expo. Each contracted Vendor will be given the appropriate number of admission tickets based on signed contract for entry to the venue.
10. The Undersigned Vendor agrees to provide its own general liability insurance coverage for the Expo to insure against theft, fire, smoke, flood, or any other loss or causality during the event days including move-in and move-out periods. Vendors also agree to have CHINESE OVERSEAS MARKETING SERVICE CORP. named as an additional insured.
11. Organizer reserves the right to refuse admission or evict a Vendor without refund for behavior likely to cause damage, injury or nuisance, and to remove any person(s) for reasons of public safety, overcrowding or otherwise.
12. Organizer reserves the right to charge Vendors for any damages caused by Vendors to property and or merchandise during move-in, show days and or move-out.
13. Organizer reserves the right to approve the contents and character of all exhibits and reserves the right to prohibit or expel any merchandise that does not keep with the character of the show. All booth signage and displays will be subject to the approval of Organizer. This includes signs indicating a reduction in price. These signs may be removed by Organizer in order for the show to maintain a professional appearance.
14. Organizer reserves the right to assign or reassign vendor space in its sole discretion for the event, and organizer reserves the right to change the floor plan or to move a vendor to another location prior to or during the event if Organizer in its sole discretion determines that in doing so is in the best interest of the event.
15. The vendor is responsible to the Organizer for seeing that his / her booth is maintained in a clean and orderly state. Should goods be left, they will be disposed of or stored by the Organizers who will have to right to charge vendor for such storage, disposal, or clean up.
16. All booths must be setup according to the approved floor plans by the Pomona Fire Department. This is very important so as not to block all exit doors, signs and aisles.
17. Vendors may only solicit its products and services including distributing fliers no greater than five (5) feet around Vendor's booth. Vendors are prohibited from posting any marketing or promotional materials in any common areas such as restrooms or doors.
18. Bootleg merchandise, grey market goods and unlicensed products or reproductions are NOT permitted for sale under any circumstances. If a booth or Vendor is caught offering these products for sale, the Vendor and any persons associated with the Vendor will be removed from the event premises without refund.
19. The Undersigned Vendor agrees to indemnify, hold harmless and defend CHINESE OVERSEAS MARKETING SERVICE CORP. their agents, officers, directors, employees and contractors from and against any and all liabilities, damages, actions, costs, loss, claims and expenses.
20. The Undersigned Vendor agrees to participate and be physically present for the duration of both show days. A heavy penalty up to \$5,000 will be strictly enforced on any vendors who for any reasons do not comply with this rule.
21. Vendors selling food or consumables products must comply with all Los Angeles County Health Department Health Codes and be prepared for inspection prior to event start.
22. Fairplex is a Coca Cola only facility. All canned or bottled beverages offered for sale must be approved Coca Cola products unless Coca Cola does not provide such beverage (ice milk teas, sugar cane juice, soy milk, etc). No glass bottles permitted.
23. Organizer is a Toyota sponsored event. All display vehicles or vehicle related promotions must be approved Toyota or Toyota pre-approved vehicles. No other competing Automotive Manufacturers may participate at the event.
24. Vendors shall refrain from conducting or participating in games for money or other personal property, the operation of gambling devices, the conduct of a lottery or pool, or the selling or purchasing of lottery tickets at, on, in, or about the event grounds.
25. The Undersigned Vendor agrees to waive any and every claim which arises or may arise in its favor and against CHINESE OVERSEAS MARKETING SERVICE CORP., their agents, officers, directors, and employees during the term of the Contact or any extension or renewal, thereof, for any and all loss, or damage covered by valid and collectible insurance policies, to the extent that such loss or damage is covered under such insurance policies.
26. In the event of a natural disaster, act of insurrection, riot, war, accident, act of God or any other unforeseen circumstance and act beyond CHINESE OVERSEAS MARKETING SERVICE CORP's control that would prevent the show from being put up, any monies that were paid towards booth space or sponsorships are non-refundable.
27. Vendor understands, acknowledges and agrees that in the event of any Organizer's error or mistake, Organizer will not be responsible for any losses / damages; therefore Organizer's liability is limited only to refund the booth fee or sponsor fee paid by the Vendor to Organizer.
28. Should any dispute arise concerning the terms or the interpretation of this agreement, Organizer shall be entitled to and be awarded reasonable attorney's fees and costs, whether incurred for negotiation, litigation or otherwise, in addition to other relief to which it may be entitled.
29. All booths with outstanding balances after August 31, 2024 will be made available to other Vendors and or Sponsors. No refunds or credits will be allowed within 60 days of event date.
30. A finance charge of six (6%) percent per month, not to exceed the maximum rate allowed by law shall be applied each month to past due balances. If outstanding account is sent to our official collection company for debt recovery, all collection costs or a twenty-five (25%) percent surcharge will be added to existing balances.
31. All payments are non-refundable and can't be used for future credit on cancellations 60 days prior to show start.
32. Standard Terms and Conditions are subject to change without notice.